JOIN OUR TEAM!

4-H PROGRAM MANAGER

Full-Time, Hourly Position!

Monday - Friday, 8:00 am - 4:30 pm with some evening & weekend events required. Benefits include: paid time off, sick leave and optional Simple 401K.

Qualifications

- Passion to work with volunteers and youth using a positive youth development framework.
- Ability to work flexible hours. The successful candidate will be expected to effectively manage their schedule - including some overnight, evening and weekend events.
- Ability to work independently in a fast-paced, project-focused environment.
- Proficient in Microsoft Office 365, social media platforms (Facebook), internet, and email applications.
- High School Diploma required.
- Access to a personal vehicle and the ability to obtain/maintain a valid Kansas Driver’s License.
- Be approved through required background screening.

Apply Today!

- Send your resume and cover letter to kheightow@ksu.edu.
- Visit our website - www.maraisdescygnnes.ksu.edu - for a complete job description and information on how to apply.

Position will remain open until filled.

K-State Research & Extension - Marais des Cygnes District is an equal opportunity provider and employer. A criminal background check is required.