Dear 4-H Parents,

Congratulations! If your child the age of nine or above and received a purple ribbon at the county fair, they are eligible for virtual exhibition at the Kansas State Fair!! **

We know this will be different from having an in-person exhibit at the Kansas State Fair. However, Kansas 4-H values the opportunity to provide feedback for its member’s project work and wants to showcase the amazing accomplishment and learning the exhibit presents.

As a reference for finding the appropriate class for the exhibit entry, please follow the link below to the State Fair Book.

State Fair 4-H Exhibitor Handbook

All youth are allowed one entry per division (Photography, Foods, SpaceTech, etc.) except for Visual Arts & Fashion Revue Entries.

**Visual Arts & Fashion Revue is a select group of exhibitors from our county. They have been previously selected and will be contacted to submit an entry.**

Judging will be completed and results will tentatively be open by September 12, 2020.

It is your responsibility to decide how to best showcase your exhibit in picture form which you will submit to the Extension Office. Please only submit the files requested for your exhibit.

By providing the information requested, your family agrees that the information and image(s) of the exhibit will be made available to the public as part of the exhibit showcase.
Click [here](#) to view the document which lays out the project submission requirements. Pay attention to the department (Foods, Photography, SpaceTech, etc.), class number (title is with it), and the number of REQUIRED versus OPTIONAL materials in the spreadsheet to complete your submission.

If you could like to view the document in an Excel spreadsheet, follow the link [here](#).

If you have trouble understanding the document and would like to confirm what is needed for your submission. Please call one of the extension offices or email Allison (allison16@ksu.edu).

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**Resources for Exhibit Submission**

Exhibits which require special forms or documents will be listed below. If there is nothing listed for a division then it does not require a specialized form.

- [Clothing Educational Exhibit Form](#)
- [Clothing Textile Form](#)
- [Entomology Collection Exhibit Form](#)
- [Entomology Notebook Exhibit Form](#)
- [Entomology Educational Exhibit Form](#)
- [Fiber Arts Form](#)
- [SpaceTech Packets](#)

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**Prepare your exhibit photos carefully**

Members are asked to present their exhibit(s) in the best way possible with accuracy and honesty.

**Tips to consider as you prepare your photos.**

- Try to use natural lighting.
- Avoid direct sunlight.
- Avoid cluttered backgrounds
- Do not crop or resize images.
- Do not digitally alter images.
- Take photos from various angles if not specified for the exhibit (front, back, top, bottom, side, far away, close up, etc.).
- Include close-up shots to show-off details but avoid using the zoom on the camera - get physically closer instead.
- If relevant, include a ruler in one photo to provide a scale reference.

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**Turning in your submission to the Extension Office**

All entries will need to be completed and emailed to Karla Hightower (khightow@ksu.edu) and/or Allison Wakefield (allison16@ksu.edu) by August 28 at 4:30 p.m.
How to Submit Your entry

PLEASE RESTRICT YOUR ENTRIES TO ONE PROJECT ENTRY PER EMAIL!! This allows us to keep your entry information together and not mix it up in the system.

Please include a phone number in the email so that we may contact you if we have any questions regarding your submission.

We ask that when you email us your entry you title the document with the exhibitor’s last and first name as well as the project.

LastName_FirstName_Project

For example:
Wakefield_Allison_Photography

When attaching photos of your project to the email, please label them with the exhibitor’s initials, project, and label the photo number.

Initials_Project_Photo#

For example:
AW_Food_Photo1
AW_Food_Photo2
AW_Food_Photo3

Notice of Photo Release

By submitting an entry to this fair showcase, the 4-H member grants permission to Kansas 4-H the use and rights associated with the use of the photograph and quotes, in promotional publication, online, and other media, without compensation. The 4-H member who created the project will be credited whenever and wherever the photo is shared, published, or reproduced in print or digital media.