

**Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

Monday October 2, 2023

6:30 p.m. via Zoom

Agenda

Call to Order

Roll Call

Minutes – August

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly and regularly occurring bills via EFT (electronic Funds transfer), check or via bank/cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses August 1 – 31, 2023 of the MdC Financial Summary.

Staff Reports – Franny Eastwood

Director Comments

Old Business:

- ❖ Budget – All items have been submitted to MiCo and the State. We are just waiting on a signed Certificate.
- ❖ Mound City Building Remodel – In full swing! And we are moved to the Main Street location at 425 Main in Mound City, as of today (10/2)
- ❖ Performance Reviews – Board responses due 10/16
- ❖ Other items

New Business:

- ❖ Board Leadership Modules
- ❖ Next meeting via Zoom or in person
- ❖ Insurance yearly review
- ❖ 4-H – New incident report form (just an FYI)
- ❖ Other items

Next Marais des Cygnes Extension District Board meeting will be held November 6, 2023 at 6:30 p.m. at LaCygne Library. This will be the performance review summary and salary meeting.