

**Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

Tuesday October 3, 2022

6:30 p.m. via Zoom

Agenda

Call to Order

Roll Call

Minutes – September

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly and regularly occurring bills via EFT (electronic Funds transfer), check or via bank/cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses September 1 – 30, 2022 of the MdC Financial Summary.

Staff Reports

Director Comments – Parity and demographics

Old Business:

- ❖ Vehicle - Equinox on Purple Wave
- ❖ Community Wellness Program Manager
- ❖ Chrysler Town & Country Repair - Completed
- ❖ Audit – Tracy has provided them with the needed paperwork to get started.
- ❖ Performance reviews
- ❖ Other items

New Business:

- ❖ Board Leadership Modules
- ❖ Insurance
- ❖ Managing Extension Affiliated Groups Finances/Records
- ❖ Purchase new computer for Community Wellness position
- ❖ Other items

Next Marais des Cygnes Extension District Board meeting will be held November 7, 2022t 6:30 p.m. at the LaCygne Library.