

**Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

**Wednesday, March 4, 2026
6:30 p.m. via Zoom**

Agenda

Call to Order

Roll Call

Minutes – February 2026

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all Local Unit Employees, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly and regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses February 1-28, 2026 MdC Financial Summary.

Staff Reports – Katelyn Barthol

Director Comments -

Old Business:

- ❖ Office Professional #1 and #2 Update
- ❖ 4-H Internship, Summer 2026 – Karla
- ❖ Civil Rights Board Leadership Module – This was sent in February, could we please ask if there are any questions and note in the minutes that we did receive the video via e-mail and what discussion was had in regard to the Civil Rights Module. The parity report, which showed the contacts reached in comparison to the census date will no longer used.
- ❖ Selling of the 2012 Dodge Grand Caravan, as of March 2 it is at \$3,600 and will end on March 17.
- ❖ 4-H Intern Update – Karla
- ❖ Insurance for Local Unit Employees
- ❖ Other items

New Business:

- ❖ Board Leadership Modules – One will come each month to review and discuss at the meeting.
- ❖ Approve 4-H Volunteer – Karla
- ❖ Approve purchase of iPad for Karla
- ❖ CMS (website) training – Katelyn Barthol and Abbie Powell will be taking the CMS training course to ensure we have staff that can update the MdC website.
- ❖ Other items

The next MdC Board meeting will be held April 1, 2026 via Zoom.