

**Marais des Cygnes Extension District  
Governing Body/Board Meeting  
Paola Office, 913 N Pearl Street, Suite 100  
Mound City Office, 115 S. 6<sup>th</sup> Street**

**Wednesday, February 4, 2026  
6:30 p.m. via Zoom**

Agenda

Call to Order

Roll Call

Minutes – January regular and joint meeting and special meeting 2026

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly and regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses January 1 - 31, 2025 MdC Financial Summary.

Staff Reports – Franny Eastwood

Director Comments - Workplace Violence policy

Old Business:

- ❖ Office Professional #1 and #2 Update
- ❖ 4-H Internship, Summer 2026 – Karla
- ❖ Equipment Replacement – Computers (received) and approve vehicle purchase - Kathy
- ❖ Other items

New Business:

- ❖ Board Leadership Modules – One will come each month with the board items for members to review and discuss at the meeting.
- ❖ Request to change the pay schedule for support staff from monthly to semi-monthly (1<sup>st</sup> and 15<sup>th</sup>)
- ❖ Selling of the 2012 Dodge Grand Caravan
- ❖ Linn County 4-H Building – The question has been loosely asked “Would we like to have it?”
- ❖ Behavior Policy
- ❖ Other items