

Marais des Cygnes Extension District - Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100 - Mound City Office, 115 S. 6th Street
Tuesday, September 2, 2025
6:30 p.m. LaCygne Library

Agenda

2026 MdC Budget Hearing

Call to Order
Roll Call
Budget Action
Discussion of Budget
Adjourn

September Marais des Cygnes Extension District Meeting

Call to Order
Roll Call
Minutes – August 2025
Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district.
Treasurer's Financial Report – Receipts/Expenses August 1 - 31, 2025 MdC Financial Summary.

Staff Reports – Katelyn Barthol and Kathy Goul
Director Comments –

Old Business:

- ❖ 4-H Program Manager – Position has been advertised
- ❖ Community Enrichment Program Manager
- ❖ Staffing Plan – We will be working on Support Staff Job Descriptions in the fall.
- ❖ Other items

New Business:

- ❖ Board Leadership Module – To be send during the month for board and staff review.
- ❖ Evaluations – Agents Self-Evaluations are due October 1st. Board members should receive an e-mail by the 3rd From OEIE and by October 15th. OEIE Jennifer, Abbie and Carla N. will review evals with agents.
- ❖ Support Staff Evaluations – To be completed by supervising agent and/or director by November 1.
- ❖ Marketing Stipend for Clothing
- ❖ Professional Association Dues
- ❖ Sutherland rent – approve to pay via EFT
- ❖ Wal-Mart will discontinue Wal-Mart credit card November 1, 2025
- ❖ Phone/Internet bid from KwickCom – See attached bid sheet
- ❖ Other items

Next District Board Meeting – September xx, 2025 in person.

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