

Marais des Cygnes Extension District - Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100 - Mound City Office, 115 S. 6th Street
Monday, October 6, 2025
6:30 p.m. via Zoom

Agenda

Call to Order

Roll Call

Minutes – September 2025

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district.
Treasurer's Financial Report – Receipts/Expenses September 1-30, 2025 MdC Financial Summary.

Staff Reports – Franny Eastwood

Director Comments –

Old Business:

- ❖ Agent and Support Staff Performance Reviews
- ❖ 4-H Program Manager – Bridget Payne
- ❖ Community Enrichment Program Manager – Mel Grote
- ❖ Staffing Plan – We will be working on Support Staff Job Descriptions in the fall.
- ❖ Ford F150
- ❖ Phone/Internet bid from KwikCom – will meet with them October 7
- ❖ Other items

New Business:

- ❖ Board Leadership Module – To be send during the month for board and staff review.
- ❖ Bank CD renewal by October 8
- ❖ Landmark Points
- ❖ Other items

Next District Board Meeting – November3, 2025 in person at LaCygne Library

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