

**Marais des Cygnes Extension District
Governing Body Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

**Monday, November 4, 2024
6:30 p.m. LaCygne Library**

Agenda

Call to Order

Roll Call

Minutes – October

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly or regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items:
Prepare checks, vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer's Financial Report – Receipts/Expenses October 1 - 31, 2024 MdC Financial Summary.

Staff Reports – Karla Hightower

Director Comments – Karla Hightower 25 years and Franny 10 years, Miami County Farm Tour

Old Business:

- ❖ Vehicle Repairs – Completed
- ❖ Performance Reviews
 - Executive Session for Non-Elected personnel (Go over Performance Reviews)
- ❖ Support Staff Evaluations – To be completed by supervising agent and/or director by November 1.
- ❖ Other items

New Business:

- ❖ Board Leadership Module
- ❖ Salaries and approve Agent Professional Development Plans
 - Executive Session for Non-Elected personnel
- ❖ 4-H out of state approvals
- ❖ 4-H Poultry Team National Contest
- ❖ Excellence in Board Leadership Assessment
- ❖ Other items

Next District Board Meeting – December 2 via Zoom at 6:30 p.m.

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