

KANSAS 4-H PROJECT REPORT EVALUATION SCORE SHEET

4-H Member: _____ **Project Area:** _____

County or District: _____

SECTION	High Range	Mid-Range	Low Range	Points
SECTION 1: Project Goals- Maximum 5 points <ul style="list-style-type: none"> Goals should reflect – Action=How; Result=What; Timetable=When Project learning/personal development goals include details, are age appropriate, challenging yet realistic Reflect growth in project mastery through leadership/citizenship, communications and/or contest goals. 	4-5 points ✓ Detailed goals ✓ Thorough reflection ✓ Skill transfer	2-3 points ✓ Goals lack some detail ✓ Reflection is vague ✓ Lack of skill transfer	0-1 point ✓ No goals or not related ✓ Limited or lack of reflection ✓ Lack of skill transfer	
SECTION 2: Project Communications/Presentations- Maximum 10 points Shared learning with others, i.e. demonstrations, talks, articles written, web pages, slide shows, digital media, social media, etc.	8-10 points ✓ Shared learning in a variety of ways to a broad audience	4-7 points ✓ Sharing is limited to one method or to a limited audience	0-3 points ✓ Sharing is not clear or unrelated to project.	
SECTION 3: Project Learning Experiences- Maximum 20 points <ul style="list-style-type: none"> Size/Growth/Development of Project Knowledge and Skills Gained Project Learning Experiences Project Meetings, Clinics, Schools, Tours attended Contests – Judging, Quiz Bowls, Skill-A-Thons 	15-20 points ✓ Wide variety/depth of learning experiences ✓ Strong evidence of project growth ✓ Demonstrates skills gained	7-14 points ✓ Some evidence of project growth ✓ Average depth of learning experiences ✓ Limited demonstration of skills	0-6 points ✓ Limited project growth ✓ Little to no project work ✓ Shows few skills gained	
SECTION 4: Project Exhibits & Showcase Opportunities- Maximum 5 points <ul style="list-style-type: none"> Fairs, Shows, Exhibits, Displays, Public showcases 	4-5 points ✓ Much evidence	2-3 points ✓ Some evidence	0-1 points ✓ Limited evidence	
SECTION 5: Project Leadership- Maximum 15 points <ul style="list-style-type: none"> Leadership Exhibited – elected, appointed or requested Leadership Exhibited – independent, self-initiated <i>Leadership is teaching another person or a group, skills or information, also includes organizing or coordinating an activity, event, or meeting; selecting and preparing materials, and selecting presenters.</i>	10-15 Points ✓ Wide variety/depth of project leadership at multiple levels	5-9 Points ✓ Leadership is evident, but is limited, lacks depth	0-4 Points ✓ Little to no project leadership	
SECTION 6: Project Citizenship- Maximum 15 points <ul style="list-style-type: none"> Community Service/Citizenship Related to Project <i>Citizenship means helping out in your community and serving others without compensation.</i>	10-15 Points ✓ Initiating and coordinating project citizenship activities	5-9 Points ✓ Participation in project citizenship activities	0-4 Points ✓ Little to no project citizenship involvement	
SECTION 7: Project Finances- Maximum 10 points <ul style="list-style-type: none"> Accuracy, completeness Profit or loss is not evaluated, i.e. large profit does not equal high score 	7-10 Points ✓ Accurate and well documented in an organized summary	4-6 Points ✓ Lacking accuracy ✓ Limited documentation	0-3 Points ✓ Incomplete documentation ✓ Inaccurate	
SECTION 8: Project Reflection- Maximum 15 points <ul style="list-style-type: none"> Reflects/identifies knowledge gained in project area Reflects/describes leadership/citizenship skills developed/used in project area Reflects/describes impact of 4-H within family/personal life/community Reflects/describes impact of 4-H on future plans Ability to communicate ideas effectively (organization & word usage) Reflects application of project knowledge and skills to non-4-H settings Presentation - neatness, spelling, punctuation, grammar 	10-15 Points ✓ Rich evidence of knowledge and skills gained ✓ Clearly communicates impact of project involvement ✓ Demonstrates strong application to daily life ✓ Excellent grammar	5-9 Points Some evidence of knowledge and skills gained ✓ Communicates some impact of project involvement ✓ Limited application to daily life ✓ Average grammar	0-4 Points ✓ Lacks evidence of knowledge and skills gained, impact of project involvement and application to daily life. ✓ Grammar needs much improvement.	
SECTION 9: Project Photos- Maximum 5 points <ul style="list-style-type: none"> Project photos reflect action & growth Leadership photos reflect organizing/coordinating activities, and/or teaching others Citizenship photos reflect helping in your community and serving others without compensation 	✓ 4-5 Points ✓ Strong evidence of growth, leadership and citizenship	✓ 3-4 Points ✓ Some evidence of growth, leadership and citizenship	✓ 0-2 Points ✓ Limited to no evidence of growth, leadership and citizenship	
100 TOTAL POINTS POSSIBLE	TOTAL POINTS AWARDED:			

KANSAS 4-H PROJECT REPORT FORM EVALUATION FEEDBACK

SECTION 1: Project Goals

SECTION 2: Project Communications/Presentations

SECTION 3: Project Learning Experiences

SECTION 4: Project Exhibits & Showcase Opportunities

SECTION 5: Project Leadership

SECTION 6: Project Citizenship

SECTION 7: Project Finances

SECTION 8: Project Reflection

SECTION 9: Project Photos-
