

**Marais des Cygnes
Extension District**

maraisdescyignes.k-state.edu

Paola Office

104 S. Brayman
Paola, KS 66071-1505
913-294-4306
fax: 913-294-4301

Mound City Office

115 S. Sixth Street
P.O. Box 160
Mound City, KS 66056
913-795-2829
fax: 913-795-2656

May 8, 2017

To: Master Gardener Applicant Prospect

I am excited that you are interested in being a Marais des Cygnes Extension District Master Gardener. The Master Gardener Program is a volunteer training program through K-State Research and Extension. This educational program has been in place in other counties of Kansas for many years and was adopted in Miami County in 1996. However, in 2014 we joined with Linn County to form the Marais des Cygnes Extension District and became the Marais des Cygnes Extension District Master Gardeners.

The Extension Master Gardener (EMG) program was created to train community members about horticulture so that in turn they may assist the District Extension Agent responsible for horticulture programming. The Extension program can be expanded with the help of EMG's.

Training will be take place every Tuesday from September 19 through November 14, 2017 from 9:00 a.m. to 4:00 p.m. at the Johnson County Extension Office. Class will not be held on October 31.

Requirements for training:

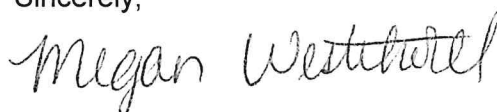
1. You must be available to attend the Basic Training courses held in Johnson County.
2. Within the year following your training, you will be required to volunteer **40 hours** with the Marais des Cygnes Extension District providing research-based horticulture information to the public.
3. You are required to complete your 40 volunteer hours by participating in and assisting with approved Marais des Cygnes Extension District projects and activities held throughout Miami and Linn Counties.
4. If selected, there is a registration fee of \$100 which covers the 40 hours of training, an extensive reference manual and 4 meals during the training. **Fee is to be paid AFTER you have been accepted to program.**

A will review all applications beginning July 10, 2017. Those selected will be personally interviewed by a committee on July 19th. Qualifications will be reviewed & up to ten people will be chosen as the Training Class of 2017.

Please complete the attached application and return it to one of the Marais des Cygnes Extension District Offices in Paola or Mound City no later than July 7, 2017, so we can begin the selection process. We hope to send acceptance letters out by the first week of August so you can make any needed arrangements.

Thank you for your interest in this important K-State Research and Extension educational program. If you have questions about the application or the EMG program, please feel free to call me at 913-294-4306.

Sincerely,



Megan Westerhold
Marais des Cygnes Extension District, Agriculture and Natural Resources Agent

**K-State Research and Extension
Marais des Cygnes Extension District
Extension Master Gardener Program Application**

Name (Print) _____ Phone _____

Convenient time to contact you _____ E-mail _____

Address _____

City _____ County _____ State _____ Zip _____

MISSION: The Marais des Cygnes Extension District Master Gardener Association is a volunteer organization of specifically trained Linn & Miami County residents designed to provide the public with sound, research-based horticultural information. The purpose of this Association is to participate in non-commercial, educational and community service projects within the Marais des Cygnes District and provide a platform for members to promote and participate in the Extension Master Gardener Program. The Association embodies the horticulture education objectives of Marais des Cygnes District Extension Council cooperating with Kansas State University and the United States Department of Agriculture.

GUIDELINES for EMG PROGRAM PARTICIPATION: Admission to the EMG program requires that the applicant:

- Possess a broad interest in horticulture
- Understand the value of volunteering
- Comply with the policies, rules, and regulations of the Extension Master Gardener Program and the Marais des Cygnes District Extension Council
- Attend the entire 48 hour basic EMG Training Course held on **Tuesdays, September 19 through November 14, from 9 a.m. – 4 p.m. at the Johnson County Extension Office. Class will not be held on October 31**
- Complete 40 hours of volunteer work on Advisory Board-authorized activities and projects, including at least three EMG Hotline shifts, by September 30, 2018
- Continue an **annual** commitment to volunteer a minimum of 40 hours on volunteer projects, and attend at least 10 hours of EMG advanced training
- Agree to support the Extension pest control policy based on a combination of sound horticulture practices, “organic” controls, and chemical treatment as necessary
- Pay \$100 entrance fee to cover the cost of materials, trainer’s fees, meals, and other expenses
- **Be able to use a computer and communicate electronically**

Selection for the EMG program is based in large part upon the responses you provide in the following sections of this application. Please reply to **all** questions in a **complete** and **informative** way but keep your answers brief and concise.

Additional Information: (Please Print)

1. TIME AVAILABILITY

Present Situation: Full-time employed Self Employed
 Part-time employed Homemaker
 Retired Other

Many EMG Volunteer activities occur during weekdays, and during the months of April through October. There are limited opportunities for evening and weekend volunteering. Please describe your availability to volunteer in EMG activities within these time parameters.

2. EXPERIENCE AND INTERESTS

Have you grown the following: (Please check)

<input type="checkbox"/> House plants	<input type="checkbox"/> Annual flowers	<input type="checkbox"/> Trees
<input type="checkbox"/> Vegetables	<input type="checkbox"/> Perennial flowers	<input type="checkbox"/> Shrubs
<input type="checkbox"/> Fruits	<input type="checkbox"/> Groundcovers	<input type="checkbox"/> Others
<input type="checkbox"/> Herbs	<input type="checkbox"/> Vines	
<input type="checkbox"/> Water Gardens	<input type="checkbox"/> Ornamental Grasses	

Describe your garden experience and discuss any areas of garden specialization or interest you have. Include any training, courses or other horticulture education programs you have attended.

List your gardening and non-gardening volunteer activities or affiliations.

Describe other hobbies or areas of interest.

3. MASTER GARDENER PROGRAM AWARENESS

How did you learn about the Master Gardener Program?

Are you acquainted with any active Extension Master Gardeners?

_____ No _____ Yes (Name) _____

Why do you wish to become a Master Gardener? (Use separate page if necessary)

4. WORKING WITH THE PUBLIC

Suggest how you might use your time to help people do a better job of home gardening, etc.:

What do you feel are specific concerns and needs of home gardeners today?

If K-State Extension scientific research and experience indicate benefits from the use of chemical compounds for specific horticultural purposes, would you recommend their use by gardeners who are seeking advice even though you may personally oppose the use of any chemical interventions? (If your answer is 'no', please explain.)

Other comments to support this application:

AGREEMENT

I wish to become a K-State Research and Extension, Marais des Cygnes Extension District Master Gardener Trainee and will be **available for all basic training sessions this fall** - Tuesday's, September 19 through November 14, from 9:00 a.m. to 4:00 p.m. Class will not be held on October 31. I understand if accepted into the Training Program, I am entering into a **contract to return a minimum of 40 hours of volunteer time** (which includes Master Gardener Hotline work) in communicating research-based horticulture information to the public within the first year after completing training.

Also, I understand that if I am chosen to become a Marais des Cygnes Extension District Master Gardener that I am required to pay \$100.00 to cover the cost of the manual and related classroom materials.

I further understand that to continue as an active EMG in good standing I am required to complete 10 hours of Advanced Training and 40 hours of volunteer time for the Marais des Cygnes Extension District annually. I understand that this is a Volunteer Organization and I will not receive compensation for my participation in activities which I choose to take part.

EMG Volunteers may not participate in the Marais des Cygnes Extension District Master Gardener Program for personal gain or for commercial recommendations or endorsements.

EMGs are expected to provide recommendations based on research-based information, and to provide educational program assistance in support of the general county extension education program.

EMGs are expected to represent K-State Research and Extension in an appropriate, professional manner. EMGs operate under the direction of a trained K-State Research & Extension Agent responsible for monitoring their performance and the progress of their continuing education.

Publicity Release (Click on or check one of the boxes below)

- I authorize K-State Research and Extension or their assignees to record, video, and photograph my image and/or voice for use in research, educational, and promotional programs. I also recognize that these audio, video, and image recordings are the property of K-State Research and Extension.
- No, I do not authorize use of my individual image or voice.

Signed _____
Date _____

Applications are Due to the Linn or Miami County Extension Office by July 7, 2017.

Return to:

Paola Office
104 S. Brayman
Paola KS 66071

Mound City Office
PO Box 160
115 S. Sixth St.
Mound City, KS 66056

Please make sure you have completed all sections and signed your application.

Kansas State University is committed to making its services, activities and programs accessible to all participants. If you have special requirements due to a physical, vision, or hearing disability, contact Megan Westerhold at 913-294-4306. **Kansas State University Agricultural Experiment Station and Cooperative Extension Service.** K-State Research and Extension is an equal opportunity provider and employer.